Software Request Form

The Manhasset School District is committed to providing students and staff with software that enhances learning and teaching. We are also committed to the data privacy of students and staff and comply fully with FERPA (https://studentprivacy.ed.gov/faq/what-ferpa) and NY State's Ed Law 2-d (http://www.nysed.gov/student-data-privacy/student-data-privacy-education-law). Following best practices for institutional software selection, Manhasset requires a vetting process prior to the use of any software.

Please answer the questions below to begin this process.

The process for fully vetting software requests can take several weeks as data privacy vetting involves communicating with the company and, at times, their lawyers. We appreciate your patience during this process.

* Required

1. **Name of Person Making Request.** *

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2. **What is the name of the software you are requesting?** *

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3. **Please provide a URL (if available) for the homepage for the manufacturer of this software.**

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4. **Please indicate the grade and/or subject area(s) that would benefit from this software.** *

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5. **Briefly describe how this software will improve teaching or learning. Please include citations or links to any research showing the value of this software.** *

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6. **Please list the names of at least 10 teachers who agree that this software would benefit teaching or learning. (Note, signatories will be emailed to confirm endorsement.)** *

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7. **Pricing information on software (if known)**

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